

Mentoring Agreement

This agreement is between:

.....(Mentee) and (Mentor)

Goals for the Industry Mentoring Program

We have agreed on the following goals/objectives as the focus of this mentoring relationship.

1. –
2. –
3. –
4. –

Mentoring Activities / Tasks / Discussions

List the professional development activities/discussion topics/tasks/projects or other activities you plan to undertake during the mentoring relationship in order to achieve goals set for the Program.

1. –
2. –
3. –
4. –
5. –

Meeting Schedule:

- **How we plan to meet:**
- **How often we plan to meet:**
- **Any networking opportunities:**

We have discussed and agreed on the following responsibilities and expectations:

- Availability of mentor (workload and personal commitments)
- Level of mentee commitment (study timetable and work requirements)
- Confidentiality
- Abiding by the Code of Conduct
- Preferred methods of contact (e.g. phone, email, in-person)

Mentee’s signature: Date:

Mentor’s signature: Date:

To submit this form, **Mentees** please upload to the relevant step in your mentoring workflow.
<https://griffithmentoring.xinspire.com/programs/imp>

We are here to help:

If you would like support with any aspect of your mentoring partnership or experience, please do not hesitate to contact us.

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